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**CCO eCoaching Admin Manage Employee Logs Unit Test Document**

**Change History Log**

| **Date** | **Change Description** | **Author** |
| --- | --- | --- |
| 01/09/2017 | Initial Revision  ECUIADMIN\_MANAGELOG01  ECUIADMIN\_MANAGELOG02  ECUIADMIN\_MANAGELOG03  ECUIADMIN\_MANAGELOG04  ECUIADMIN\_MANAGELOG05  ECUIADMIN\_MANAGELOG06  ECUIADMIN\_MANAGELOG07 | Lili Huang |
| 03/07/2017 | TFS5693 – Delete logs  ECUIADMIN\_MANAGELOG\_DELETE08 | Lili Huang |
| 03/30/2018 | TFS10566 – stored procedure needs database schema designator  ECUIADMIN\_MANAGELOG09 | Lili Huang |
| 03/08/2019 | TFS13716 – Change Module label | Lili Huang |
| 07/24/2020 | TFS 17803 – GDIT to MAXIMUS | Lili Huang |
| 07/31/2020 | TFS 17803 – GDIT to MAXIMUS  Updated vangent to ad | Lili Huang |
| 09/06/2022 | TFS 25243 – Manage Employee Logs: Add search by Log Name.  Removed duplicate TEST cases,  Renamed TEST cases,  Added Search by Log Name | Lili Huang |
| 03/22/2023 | TFS 26395 – Reassign: add site dropdown to allow users to choose a reviewer from the selected site.  Updated test URL throughout this document.  ECUIADMIN\_MANAGELOG\_REASSIGN:  Updated 6 and 7.  Added 6.1 | Lili Huang |

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| **Scope** | This document focuses on development unit test plan for Manage Employee Logs module. |

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| **Purpose** | Documents the specific steps to test that the application is functioning successfully. |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_MANAGELOG\_MAINMENU |
| Source Description | New |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |
| Updated File(s) |  |
| Supporting Documentation |  |
| Notes | Admin User - Main Menu |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin.  (Both “CoachingAdmin” and “WarningAdmin” roles in table AT\_User\_Role\_Link)  <https://uvaadadweb50cco.ad.local/ecl_admin_dev/> | Main page successfully displays.  The following three menu items display under “Manage Employee Logs”:  **Inactivate Employee Logs**  **Reassign Employee Logs**  **Reactivate Employee Logs** | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_MANAGELOG\_INACTIVATE |
| Source Description |  |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |
| Updated File(s) |  |
| Supporting Documentation |  |
| Notes | Admin User - Inactivate Employee Logs |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Click “Inactivate Employee Logs” menu item under “Manage Employee Logs” | “Inactivate Employee Logs” Search page displays with the following:  **Radio Button:**  Search by Log Type, Employee Level, and Employee *(selected by default);*  Search by Log Name  **Dropdown:**  Log Type:  Coaching  Warning  Employee Level:  CSR  Supervisor  Quality  LSA  Training  Employee: | *P* |  |
|  | Continue with TEST#1:  Select a Log Type,  Select an Employee Level. | “Employee:” dropdown is populated with employees from ALL sites having active logs for the selected Log Type and Employee Level. | *P* |  |
|  | Continue with Test#2:  Select an employee,  Click Search. | Search Result section displays following the Search section on the page. | *P* |  |
|  | Continue with Test#3:  Select at least one log from the Search Result | “Inactivate” button displays above the Search Result section. | *P* |  |
|  | Continue with Test#4:  Click Inactivate. | “Inactivate Employee Logs” Modal Dialog displays.  “Reason:” DropDownList is populated with all the reasons for the selected employee leveland type.  “Comment:” textarea displays empty. | *P* |  |
|  | Continue with test#5:  Select a reason other than “Other” from “Reason:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Inactivate” button on the Modal Dialog. | “Inactivate Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully inavtivated.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Type:” and “Employee:” DropDownLists reset to Default Values. | *P* |  |
|  | Continue with test#5:  Select “Other” in the “Reason:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Inactivate” button on the Modal Dialog. | A textbox displays under “Reason:” DropDownList for users to enter a reason.  “Inactivate Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully inavtivated.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Type:” and “Employee:” DropDownLists reset to Default Values. | *P* |  |
|  | Repeat TEST#1:  Select “Search by Log Name” | The following Search criteria displays:  Log Type dropdown (Coaching, Warning);  Log Name input box. | *P* |  |
|  | Continue with TEST#8:  Leave Log Type dropdown and Log Name input box blank, click Search. | Nothing happens except:  Log Type dropdown and Log Name input box are bordered with red line. | *P* | *Log Type and Log Name are both required fields.* |
|  | Continue with TEST#8:  Select a Log Type,  Enter Log Name,  Click Search | Log with the entered name displays if found, otherwise, display “Total record(s) found: 0”. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_MANAGELOG\_REASSIGN |
| Source Description |  |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |
| Updated File(s) |  |
| Supporting Documentation |  |
| Notes | Admin User - Reassign Employee Logs |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Click “Reassign Employee Logs” menu item under “Manage Employee Logs” | “Reassign Employee Logs” Search page displays with the following  **Radio Button:**  Search by Log Type, Employee Level, and Employee *(selected by default);*  Search by Log Name  **Dropdown:**  Employee Level:  CSR  Supervisor  Quality  LSA  Training | *P* |  |
|  | On “Reassign Employee Logs” Search page:  Select employee level in “ Employee Level:” DropDownList; | Status:  “All” +  Pending statuses for the selected employee level. | *P* | *Allow to select “All” as Status* |
|  | Continue with Test#2:  Select a status from “Status:” DropDownList; | Pending Reviewer:  Reviewers from ALL sites who have pending logs to review for the selected Employee Level and Status. | *P* |  |
|  | Continue with Test#3:  Select a reviewer from “Pending Reviewer:” DropDownList;  Click “Search” button. | Search Result section displays following the Search section on the page. |  |  |
|  | Continue with Test#4:  Select at least one log from the Search Result | “Reassign” button displays above the Search Result section. | *P* |  |
|  | Continue with Test#5:  Click “Reassign” button. | “Reassign Employee Logs” Modal Dialog displays.  “Reason:” DropDownList is populated with all the reasons for the selected employee level and status.  “Site:” DropDownlist is populated with all active sites default to the current reviewer’s site.  “Reassign To:” DropDownList is populated with all the reviewers from the selected site.  “Comment:” textarea displays empty. | *P* |  |
| *6.1* | Continue with Test#6:  Select a site other than the current reviewer’s site. | “Reassign To:” Dropdownlist is populated with all the reviewers from the selected site. | *P* |  |
|  | Continue with test#6:  Select a reason other than “Other” in “Reason:” DropDownList;  Select a site or “All”;  Select a reviewer in the “Reassign To:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Reassign” button on the Modal Dialog. | “Reassign Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully reassigned.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Status:” and “Pending Reviewer:” DropDownLists reset to Default Values.  Email notification sends out. | *P* |  |
|  | Continue with test#6:  Select “Other” in the “Reason:” DropDownList;  elect a reviewer in the “Reassign To:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Reassign” button on the Modal Dialog. | A textbox displays under “Reason:” DropDownList for users to enter a reason.  “Reassign Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully reassigned.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Status:” and “Pending Reviewer:” DropDownLists reset to Default Values.  Email notification sends out. | *P* |  |
|  | Repeat TEST#1.  Select “Search By Log Name” | The following Search criteria displays:  Log Type dropdown (Coaching, Warning);  Log Name input box. | *P* |  |
| *10.* | Continue with TEST#9.  Leave Log Type dropdown and Log Name input box blank, click Search. | Nothing happens except:  Log Type dropdown and Log Name input box are bordered with red line. | *P* | *Log Type and Log Name are both required fields.* |
| *11.* | Continue with TEST#9:  Select a Log Type,  Enter Log Name,  Click Search | Log with the entered name displays if found, otherwise, display “Total record(s) found: 0”. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_MANAGELOG\_REACTIVATE |
| Source Description |  |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |
| Updated File(s) |  |
| Supporting Documentation |  |
| Notes | Admin User - Reactivate Employee Logs |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Click “Reactivate Employee Logs” menu item under “Manage Employee Logs” | “Reactivate Employee Logs” Search page displays with the following:  **Radio Button:**  Search by Log Type, Employee Level, and Employee *(selected by default);*  Search by Log Name  **Dropdown:**  Employee Level:  CSR  Supervisor  Quality  LSA  Training  Log Type:  Coaching  Warning | *P* |  |
|  | On “Reactivate Employee Logs” Search page:  Select employee level in “Employee Level:” DropDownList;  Select a type in “Type:” DropDownList; | Employee:  Employees from ALL sites for the selected Employee Level and Type having logs that have been inactivated | *P* |  |
|  | Continue with Test#2:  Select an employee from “Employee:” DropDownList;  Click “Search” button | Search Result section displays following the Search section on the page. | *P* |  |
|  | Continue with Test#3:  Select at least one log from the Search Result | “Reactivate” button displays above the Search Result section. | *P* |  |
|  | Continue with Test#4:  Click “Reactivate” button. | “Reactivate Employee Logs” Modal Dialog displays.  “Reason:” DropDownList is populated with all the reasons for the selected employee level and type.  “Comment:” textarea displays empty. | *P* |  |
|  | Continue with test#5:  Select a reason other than “Other” from “Reason:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Reactivate” button on the Modal Dialog. | “Reactivate Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully reactivated.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Type:” and “Employee:” DropDownLists reset to Default Values.  Email notification sends out. | *P* |  |
|  | Continue with test#5:  Select “Other” in the “Reason:” DropDownList;  Enter a comment in the “Comment:” textarea;  Click “Reactivate” button on the Modal Dialog. | A textbox displays under “Reason:” DropDownList for users to enter a reason.  “Reactivate Employee Logs” Modal Dialog Closes.  “The selected logs have been successfully reactivated.” message displays for 2 seconds above the Search Result, then disappears with the Search Result.  “Type:” and “Employee:” DropDownLists reset to Default Values.  Email notification sends out. | *P* |  |
|  | Repeat TEST#1:  Select “Search By Log Name” | The following Search criteria displays:  Log Type dropdown (Coaching, Warning);  Log Name input box. | *P* |  |
|  | Continue with TEST#8:  Leave Log Type dropdown and Log Name input box blank, click Search. | Nothing happens except:  Log Type dropdown and Log Name input box are bordered with red line. | *P* | *Log Type and Log Name are both required fields.* |
|  | Continue with TEST#8:  Select a Log Type,  Enter Log Name,  Click Search | Log with the entered name displays if found, otherwise, display “Total record(s) found: 0”. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_ \_DELETE |
| Source Description |  |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |
| Updated File(s) |  |
| Supporting Documentation |  |
| Notes | Admin User - Delete Employee Logs |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Click “Delete Employee Logs” menu item under “Manage Employee Logs” | “Delete Employee Logs” Search page displays with the following textbox:  Log Name: | *P* |  |
|  | On “Delete Employee Log” Search page:  Enter log name;  Click Search. | Log(s) with the log name will display on the page with the following:  View  Delete  Form Name  Employee Lan ID  Employee ID | *P* | *View and Delete are action links.* |
|  | Continue with Test#2:  Click View. | The log detail will be displayed in a modal dialog. | *P* |  |
|  | Continue with Test#2:  Click Delete. | The delete confirmation modal dialog displays. | *P* |  |
|  | Continue with Test#4:  Click Cancel. | “Delete Employee Log” page displays with the previous log(s) found. | *P* |  |
|  | Continue with Test#4:  Click Delete. | “Delete Employee Log” page displays with Success or Fail message. | *P* | *Success message displays if the log has been successfully deleted;*  *Fail message display otherwise.* |